

75th Diamond Jubilee Hawai'i FCE Convention

**HO'OHANO HANO KA WĀ I HALA,
PŪLAMA I KA MANAWA A IKAIKA AKU KA WĀ E HIKI MAI AI**
Honoring the past, treasuring the present, shaping the future



Artwork created by Makaiwa Kanui, daughter of HAFCE member Kalei Tong

October 6-8, 2023
Hilo Hawaiian Hotel
Registration Packet
www.hawaiiifce.org

Table of Contents
& Deadlines

Description	Deadlines	Page
Table of Contents		2
Convention Information		3-4
Convention Schedule		5-6
Convention Registration Form & Payment One form per member or guest	Postmarked by September 1, 2023	7-8
Convention Program Ad Sale Form	Postmarked by August 1, 2023	9
Memorial Service Form	Postmarked by September 1, 2023	10
Silent Auction	Postmarked by September 22, 2023	11
Convention Cancellation Form	Postmarked by September 16, 2023	12
Omiyage	September 25, 2023	13
Delegate Names	August 8, 2023	4
Resolutions	July 31, 2023	4
Hilo Hawaiian Hotel Reservation Form	Reserve your rooms early. After September 6, 2023, by availability only.	Appendix

For more information and questions contact:

Terrienne Sewake
808-989-9466
tazrino888@gmail.com

CONVENTION INFORMATION

Convention Registration Due Dates:

Registration Deadline - postmarked by September 1, 2023

Late Registration - postmarked between September 2 - 16, 2023

Cancellation Deadline - postmarked by September 16, 2023

(No registration will be accepted after the September 16th deadline, and there will be no on-site registration at the convention.)

Hotel Accommodations: Hilo Hawaiian Hotel. Please see the **appendix** for hotel contact information and rates.

General Convention Inquiries: Please inquire with the hotel regarding any special hotel accommodations. For special dietary needs/food allergies, please specify on the registration form.

Silent Auction: The 2023 HAFCE Convention will have a Silent Auction.

Transportation: The Hilo Hawaiian Hotel does not offer a free airport shuttle. Contact Lynn Nagata with flight information if transportation is needed @ lynnnagata@yahoo.com or 808-238-0819

Registration Form:

Please register everyone separately (use one form per person)

Make check payable to 2023 HAFCE Convention and send registration to:

**2023 HAFCE Convention – Registration
c/o Jill Yamamoto
PO Box 4203
Hilo, HI 96720**

Special Members Only Package: Please make a selection of tours with additional cost as applicable.

Guests/Non-FCE Members: Guests are welcome to participate in all activities except meetings on October 7th. Select meals and tours under **A la Carte** items.

First Timers Breakfast: Indicate on the registration form if this is the first Hawai'i FCE Convention you are attending as an FCE member.

Past Presidents Breakfast: There will be no Past Presidents Breakfast this year but you are invited to the First Timer's Breakfast. Please indicate if attending

Fun Night: "Honoring our Kupunas of HAFCE"

Educational Workshops:

Parley for the Oceans to End Marine Plastic Pollution on Friday

Friendship Tea sponsored by Hilo FCE on Saturday. Friends are invited and welcome.

Ho'ala Hou - Re-awakening the Gifts From Within - Never Gieve Up! with Professor Sandra Claveria on Sunday

75th HAFCE Convention
October 6-8, 2023 ♦ Hilo Hawaiian Hotel

Omiyage: See Omiyage Order Form - Deadline: September 25, 2023

Picture Taking: Keep Smiling! Pictures will be taken throughout the conference and posted on hawaiifce.org website after the convention.

Resolutions: If your Council would like to submit any Resolution at the Annual Business Meeting, please prepare in writing a completed document for circulation by July 31, 2023. The Resolution Committee will distribute a copy to each council and appropriate Executive Committee member for review two (2) months prior to the annual business meeting.

Please send your resolution(s) to, and direct questions to Jacqueline Maly at maly@hawaii.edu or call (808)247-6966.

Delegate Names: Please submit delegate names to Katherine Uehana at kuehana@msn.com by August 8, 2023

Convention Check in Hours: Friday, October 6, 2023, Noon - 1:45 pm
Late arrivals - a sign will be posted on the registration table with contact information.

Check in Table: Check in and pick up your packet. Bring your favorite FCE Convention bag from the past or any bag, also bring your own lanyard and pens. Let's continue being environmentally friendly by recycling/reusing. No on-site registration available.

Drop off Table: Located adjacent to the check in table. Memorial pictures, Silent Auction donations, Denise's ACWW Quilt ticket stubs, and additional purchases of the ACWW Quilt Tickets. If no one is at the drop off table, contact information will be posted at the table. Please do not leave items at the check in table.

75th HAFCE Convention
October 6-8, 2023 ♦ Hilo Hawaiian Hotel

Convention Schedule

(Subject to change)

Friday, October 6, 2023

Time	Activity
11:30 am – 1:00 pm	State Executive Officers Meeting (President, VP, Secretary, Treasurer, Parliamentarian, Past President)
12 Noon – 1: 45 pm	<p>Check in table: Pick up your Convention packet. Bring your favorite FCE Convention bag from the past – or any bag - and lanyard for your name tag. Late arrivals - There will be a sign on the check in table w/contact information.</p> <p>Drop off table: Quilt ticket stubs and additional purchase of tickets (ACWW), Memorial Pictures, and Silent Auction items.</p>
1:45 pm - 2:45 pm	Education Workshop - <i>Parley for the Oceans to End Marine Plastic Pollution</i> . This environmental organization and global collaboration network aims to raise awareness of the beauty and fragility of the oceans, and inspire the public to explore new ways of creating, thinking and living on our finite, blue planet. Presenter to be determined.
2:45 pm - 3:15 pm	Program Planning Meeting: Lynn Barut - HAFCE VP Council Presidents, Council Vice Presidents, Education Chairs (Board and FCE members are welcome)
2:45 pm - 5:30 pm	Free Time
3:15 pm – 5:00 pm	Board Meeting: Executive Officers, Education Chairs, Standing & Special Committee Chairs, Council Presidents
5:30 pm – 5:45 pm	Processional Line up
5:45 pm – 9:00 pm	Opening Session - Dinner starts at 6:15 Keynote Speaker: Kepā Maly, Cultural Historian - Preserving our Past, Present & Future of HAFCE Awards and games

75th HAFCE Convention
October 6-8, 2023 ♦ Hilo Hawaiian Hotel

Saturday, October 7, 2023

Time	Activity
6:00 am – 8:00 am	Breakfast on your own Early risers meet under the tree at Moku Ola Park with Kumu Kahookole for “Hi’u Wai Ceremony at Sunrise” (6:00 am) . Coffee & tea to follow.
6:30 am - 7:00 am	Convention First Timers staying at the hotel, please meet in the Lobby for transportation to Kamana Senior Center. Convention First Timers NOT staying at the hotel, please meet at Kamana Senior Center by 7:00 am.
7:00 am - 8:00 am	First Timers- Breakfast at Kamana Senior Center
8:00 am - 8:30 am	First Timers- Travel back to Hilo Hawaiian Hotel
8:30 am 9:00 am - 11:00 am	Optional Activities: Meet in the Lobby for the tour/activity you registered for 1. Shopping at KTA, Big Island Delights, Big Island Candies 2. Hawaii Japanese Center Tour 3. Moku Ola FCE Kine Adventure 4. Free Time
11 am - 12 Noon	Lunch on your own. See Section B or C to order bento if interested
12 noon - 1:30 pm	Business Meeting for Board and delegates. All non-delegate members are welcome to attend but will not be able to vote.
1:30 pm - 2:30 pm	Travel to Kamana Senior Center
2:30 pm - 4:30 pm	Educational Workshop - Friendship Tea sponsored and hosted by Hilo FCE Council
4:30 pm - 5:30 pm	Travel to Hilo Hawaiian
5:30 pm - 9:00 pm	Fun Night - Honoring our Kupunas of HAFCE Pictures - TBA
8:00 pm	Silent Auction Viewing and Bidding Closes Convention Evaluation forms will be distributed

Sunday, October 8, 2023

Time	Activity
6:45 am - 7:00 am	Memorial Service set up – consider hotel check out - Hana Like Kakou
7:00 am - 8:00 am	Fellowship Breakfast
8:15 am - 10:30 am	Education Workshop - <i>Ho’ala Hou - Re-awakening the Gifts From Within - Never Geeve Up!</i> with Professor Sandra Claveria
10:30 am -10:40 am	Break
10:45 am - 11:00 am	Memorial Service - Hana Like Kakou
11:00 am -11:30 am	Evaluation of convention results and discussion – all members
11:30 am - 12:00 pm	Check out of the hotel
11:30 am - 12:30 pm	Lunch on your own Transportation to the Airport – Meet in the Lobby

Have a safe trip home!

CONVENTION REGISTRATION FORM

FCE Member Name or FCE Guest (one per form) _____

Address _____ City _____ Zip _____

Phone _____ Email _____

Council _____ Club _____

Emergency Contact:

Name _____ Number _____

Special Dietary needs/Food Allergies: _____

Check all that apply:

- Hawai'i FCE State Past President
- Will donate to the Silent Auction (see page 10)
- Member
- Board of Directors member (State Executive Officer, Education Chair, Standing Committee Chair, National FCE Board Member, Council President)
- First Timer at Convention
- Delegate
- Guest

Registration – Postmarked deadline by 9/1/23 (You will be notified by email when registration is received.)

A. Check Yes or No for each of the following	Yes	No
I am registered at the Hilo Hawaiian Hotel		
This is my first HAFCE Convention and I will attend Saturday's First Timer's Breakfast		
I am requesting a special meal as indicated above		
I do not live in Hilo - Transportation is needed		

B. Members Only Package/Other Items (for those selecting the entire package)		Amount
Includes Registration Fee, Friday's Awards Dinner, Saturday Dinner, Education Workshops, Friendship Tea and Sunday Fellowship Breakfast (does NOT include tours)	200.00	
Saturday's Hawaii Japanese Center (9-11 am). Limited to the first 25 registered. See below to order an optional bento lunch	5.00	
Saturday's Shopping Tour includes KTA Stores, Big Island Delight, Big Island Candy. (9-11 am). Limited to the first 25 registered. Purchase your lunch from vendors inside or outside of KTA or see below to order an optional bento lunch	5.00	
Saturday's Moku Ola Park FCE Kine Adventure (9-11 am). See below to order an optional bento lunch	no charge	
Saturday's optional bento lunch	15.00	
Late Registration fee (received between 9/2-9/16)	25.00	
Total of Section B		\$

75th HAFCE Convention
 October 6-8, 2023 ♦ Hilo Hawaiian Hotel

C. A la Carte Items (for guests/members NOT selecting the entire package)		Amount
Friday dinner: Night Market buffet	84.00	
Saturday dinner: Mauka to Makai buffet	93.00	
Sunday breakfast: Hilo Sunrise buffet	50.00	
Saturday's Hawaii Japanese Center (9-11 am); limited to the first 25 registered See below to order an optional bento lunch	5.00	
Saturday's Shopping Tour includes KTA Stores, Big Island Delight, Big Island Candies (9-11 am); limited to the first 25 registered Purchase your lunch from vendors inside or outside of KTA or see below to order optional bento lunch	5.00	
Saturday's Moku Ola Park FCE Kine Adventure (9-11 am) See below to order an optional bento lunch	No charge	
Saturday's optional bento lunch	15.00	
Late Registration fee (received between 9/2-9/16)	25.00	
Friendship Tea	No Charge	
Total of Section C		\$

(dinners & breakfast includes a \$15 fee, 20% surcharge and the 4.712%)

Make check payable to 2023 HAFCE Convention and send registration to:

**2023 HAFCE Convention – Registration
 c/o Jill Yamamoto
 PO Box 4203
 Hilo, HI 96720**

CONVENTION PROGRAM AD SALE

**Support your State Convention by purchasing an ad in the 2023 Hawai'i FCE
Convention Program Booklet!**

- ♦ *Announce your latest club or council achievement* ♦
- ♦ *Celebrate your outstanding members* ♦
- ♦ *Advertise your business* ♦
- ♦ *Celebrate your 80+ year old members* ♦
- ♦ *Welcome First Timers to convention* ♦

Ad Sizes

(Place a check next to desired ad size)

- Business Card \$25 (3.5" x 2")
- 1/2 Page \$50 (3.5" x 4.5")
- Full Page \$75 (8" x 4.5")
- Full Page--Cover* \$100

*(Inside or outside back cover; inside front cover)

Ad Specifications:

- **Please submit by August 1, 2023**
- All ads are in Black and White
- Ads must be camera-ready
- For questions contact Robin Messenheimer -
- Phone:(808) 854-6145,
- Email: rmessenheimer@gmail.com

****Please PRINT in CAPS****

Contact Name _____ Company _____

Mailing Address _____

Phone _____ Fax _____ Email _____

Payment:

Total \$ _____

Form of Payment: (payable to 2023 HAFCE Convention) Check: Money Order

Make check payable to 2023 HAFCE Convention, and send completed form and payment to:

**2023 HAFCE Convention – Booklet Ad
c/o Jill Yamamoto
P.O. Box 4203
Hilo, HI 96720**

**email camera ready ad to:
yamamotojill@gmail.com**

This contract acknowledges that an ad was placed in 2023 HAFCE Convention Booklet for the above checked size and price.

(For HAFCE use only)

Received by _____ Submitted by _____

THIS IS YOUR RECEIPT

Donation to 2023 HAFCE Convention - Booklet Advertising

Total Paid \$ _____ Form of Payment: Check Money Order

MEMORIAL SERVICE

Sunday, October 8, 2023

Using the form below, please submit the name(s) of your FCE member(s), who have passed away since the 2022 Hawai'i FCE Convention, whom you wish to remember at this service.

Please send this form to:

**2023 HAFCE Convention - Memorial Service
c/o Claire Kawahara - Hanalike Kakou
P.O. Box 4203
Hilo, HI 96720**

Deadline: September 1, 2023

Please bring a 5" x 7" or 8" x 10" framed (free standing) photo of the deceased member(s) and bring it to the drop off table (adjacent to check in table) on Friday, October 6, 2023 from 12:00 - 1:45 pm.

Please direct questions to Claire Kawahara @ cskstamper2@gmail.com or (808) 938-6859

MEMORIAL SERVICE FORM

Please submit one form per person

****Please PRINT in CAPS****

Name of Deceased Member _____

Current membership at time of death

Former member

Years in FCE _____ Club _____ Council _____

Please designate a representative who will be prepared to say a few words (2 minutes) about the deceased member (current membership only). State the offices held (Club, Council, State, National) and other pertinent information.

Name of Representative _____

Phone _____ Email _____

SILENT AUCTION

Date: Friday, October 6 - Saturday, October 7
Item drop off time: Friday, October 6 - 12 noon to 1:45 pm | Side Table
Viewing & bidding: Friday, October 6 - 5:15 pm to 9:00 pm | Ballroom Moku'ola #1
Saturday, October 7 - 8:00 am to 8:00 pm | Ballroom Moku'ola #1
Payment: CASH (small amounts) or CHECK made out to:
"2023 HAFCE Convention"
Pick-up location: Winning bidders will be contacted at the convention.
Form deadline due: Friday, September 22, 2023

**For more information or questions contact:
Margaret Cambra (Maui) @ 808-250-8733**

SILENT AUCTION REGISTRATION FORM

SILENT AUCTION REGISTRATION FORM FOR DONATION ITEMS

****Please PRINT in CAPS****

****Please attach additional sheets if needed****

Description of Silent Auction Item:

Value of Item: \$ _____

Starting Bid: \$ _____

Name of Participant, Club, Council: _____

Mailing Address: _____

Contact Person: _____ Contact Phone #: _____

Email Address: _____

Mahalo for your donation.

Send or email completed form to:

**2023 HAFCE Convention – Silent Auction
c/o Margaret Cambra
163 Kuono Place
Makawao, HI 96768**

or email (808mcambra@gmail.com) / fax 808-873-2133

(For Convention Committee use only)

Date Received _____ Auction Item # _____

CANCELLATION FORM

Requests for REFUNDS must be submitted using this form which must be signed. The request must be postmarked by September 16, 2023. There will be absolutely no REFUNDS after September 16, 2023.

You are responsible for canceling your hotel reservations directly with the Hilo Hawaiian Hotel.

A refund check will be made payable to the individual named on this form after the closing date of the convention.

**** PLEASE PRINT **** Complete one form per individual

Name: _____

Address _____ City _____ Zip _____

Phone _____ Email _____

List what is being canceled	Amount/Cost
Total Amount of Cancellation	\$

Signature of person canceling _____ Date _____

Mail to:

**2023 HAFCE Convention- Cancellation
c/o Jill Yamamoto
P.O. Box 4203
Hilo, HI 96720**

(For Convention Committee use only)

Treasurer signature _____

Convention Chair signature _____

Comments _____

Date form received _____ Date paid _____ Check number _____

OMIYAGE ORDER FORM

**ONE ORDER FORM PER INDIVIDUAL
PLEASE PRINT**

NAME: _____ **COUNCIL:** _____ **CLUB:** _____
PHONE: _____ **EMAIL:** _____

MR. ED'S BAKERY (JAMS)

NOTE: Jams are not allowed as hand carry on the airplane. Jars will be wrapped with newspaper and bubble wrap for your packing convenience.

QTY	ITEM	PRICE	TOTAL
	OHELO BERRY JAM (8 oz)	\$10.00	\$
	POHA JAM (8 oz)	\$10.00	\$
	TOTAL \$ FOR JAMS		\$

GREEN POINT NURSERY (ANTHURIUMS) – SEE PICTURES BELOW

NOTE: If you are traveling on Southwest Airlines, flowers cannot be hand carried; they must be in a check-in baggage.

QTY	ITEM	PRICE	TOTAL
	MAUI OBAKE (per flower)	\$3.00	\$
	PINK BUTTERFLY (per flower)	\$3.00	\$
	TOTAL \$ FOR ANTHURIUMS		\$

ORDER TOTAL (add total \$ for Jams and Anthuriums) \$ _____

PLEASE MAKE CHECK PAYABLE to LEE WATANABE AND MAIL TO: Lee Watanabe
1073 W Kawaihina Street, #F
Hilo, HI 96720

DEADLINE: MONDAY, SEPTEMBER 25, 2023

NOTES:

1. Jams and Anthuriums pickup will be announced at the convention
2. **No Cancellations/Refunds**

MAUI OBAKE



PINK BUTTERFLY





71 Banyan Drive
 Hilo, HI 96720
 808-935-9361/808-961-9642
 www.castleresorts.com

HILO HAWAIIAN
 HOTEL

Advance Reservations Form

Client/Organization _____
Hawaii Assc-Family & Community Education

Time Frame
 Checkin Date: Fri 10/06/2023
 Checkout Date: Sun 10/08/2023
 Release Date: Wed 09/06/2023
 Group Code: H23064

*STANDARD GARDEN VIEW ROOM: \$159.00 PLUS TAX, PER NIGHT
 (\$159.00 ROOM + \$28.56 TAXES = \$187.56 PER NIGHT)*

*DELUXE OCEAN VIEW ROOM: \$179.00 PLUS TAX, PER NIGHT
 (\$179.00 ROOM + \$32.15 TAXES = \$211.15 PER NIGHT)*

ROOM COMMITMENTS

Guest Name(s): _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: _____

Arrival date: _____ Time: _____ Departure date: _____

Please indicate number of people in room: _____

STANDARD GARDEN VIEW: _____ Bedding: 1 King or 2 Doubles
 Maximum persons: 4 with existing bedding

DELUXE OCEAN VIEW: _____ Bedding: 1 King or 2 Queens
 Maximum persons: 4 with existing bedding

- *Rates are net, non-commissionable.
- *Cancellation Policy: 4 days cancel notice is required for a refund.
- *Roll away: Please add \$30.00 plus tax, per day. Roll-away(s) needed: _____
- *Resort Fee: Waived

*All rates subject to Hawaii State GE and Transient taxes. Taxes subject to change without notice.
 Current 2023 taxes: Hawaii State GE Tax 4.7120%, Hawaii State TAT 10.25%, Hawaii County HCTAT 3.0%

To confirm your reservation, please call (808) 935-9361 OR send this completed form to the following:

Fax: (808) 961-9642
 Mail: Hilo Hawaiian Hotel, 71 Banyan Drive, Hilo Hawaii 96720

A 1 nights' deposit of room and tax is required to confirm each reservation. If you prefer to utilize a credit card, please complete the following. To avoid credit card fraud, please present this credit card along with your ID upon check-in.

Type of credit card: _____ Number: _____

Full name on credit card: _____ Exp. Date: _____

Signature on credit card: _____

**Request for rooms must be received by the release date noted above or be subject to rate and space availability.