

68th Hawaii FCE Convention



Registration Packet

www.hawaiifce.org

October 12 – 14, 2018

Maui Beach Hotel

68th Hawaii FCE Convention
October 12-14, 2018 • Maui Beach Hotel

PACKET CONTENTS

DESCRIPTION	DEADLINE
Convention Registration Form & Payment - Guests: please complete a separate form	Postmarked by August 1, 2018
Maui Beach Hotel Reservation Form	Return directly to hotel ASAP
Memorial Service	Postmarked by September 1, 2018
Resolution	Received by July 1, 2018
Convention Cancellation Form	Postmarked by August 15, 2018
Information	Margaret Cambra 808-250-8733 cambramc808@gmail.com

CONVENTION INFORMATION

Convention Registration

Registration Deadline – postmarked by August 1, 2018
Cancellation Deadline – postmarked by August 15, 2018
Late Registration – postmarked after August 1, 2018

On-Site Registration Hours – Friday, October 12, 2018 between 12pm – 4pm
Saturday, October 13, 2018 between 8am – 10am

Registration Form

Please fill out the registration form on page 5 (HAFCE member) of this packet.

Make check payable to: MAFCE 2018 Convention.

Mail to: 2018 Hawaii FCE Convention, c/o MAFCE, P.O. Box 1784, Kahului HI 96733-1784

Educational Demonstrations (Sunday) – Hearthfire Series, Crafts, Cooking, and Chair Exercises

First Timers Breakfast – Please indicate on the registration form if this is the first Hawaii FCE Convention you are attending.

Fun Night – Martha Yamada will be in touch with the Councils.

Guests – Guests are welcome for meals! Use a separate Convention Registration form, indicate they are a guest, and indicate the meals under the Ala Carte section.

General Inquiries – Contact Margaret Cambra at (808) 250-8733 or cambramc808@gmail.com

Omiyage – Information will be sent under separate cover.

Past Presidents Breakfast – Hawaii FCE State Past Presidents are encouraged to attend the breakfast. Please indicate on the registration form if you are attending.

Picture Taking – Please bring your own camera for Club/Council picture taking on Saturday.

Quality Gifts – Please drop off your quality gifts and ticket stubs at the Information table. Do not leave them at the Registration table.

Recipe – Please include your favorite recipe when you mail your registration.

Resolutions

If your Council would like to submit any Resolution at the Annual Business Meeting, please prepare in writing a completed document for circulation by July 1, 2018. The Resolution Committee will distribute a copy to each council and appropriate Executive Committee member for review two (2) months prior to the annual business meeting.

Please send your resolution(s) to: Jacqueline Maly, 44-025 Kaimalu Place, Kaneohe, HI 96744

Transportation

The Maui Beach Hotel offers free Airport Shuttle service from 6am to 9pm. Please call (808) 877-0051 to make arrangements.

The Maui Beach Hotel offers free shuttle service within a 3-mile radius. Please see front desk for availability.

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TENTATIVE SCHEDULE

Friday, October 12, 2018

Time	Activity
11:30am – 1pm	State Executive Officers Meeting
12pm – 4pm	Registration & Information - Quality Gift drop-off - Trimble Ticket drop-off
1:30pm – 3pm	Board Meeting: Executive Team, CTAHR Advisor, Education Chairs, Standing Committee Chairs, Council Presidents
3:15pm – 5pm	Vice Presidents/Education Chair Meeting: Council Presidents, Council Vice Presidents, Education Chairs
6pm – 9pm	Opening Session – Dinner & Awards

Saturday, October 13, 2018

Time	Activity
7:30 – 8:45am	Breakfast (on your own): - First Timers - Past Presidents
8am – 10am	Registration
8am – 2pm	Optional Activities: (No wheelchair) 1. Upcountry Tour: Swap Meet (more than 200 vendors), Hashimoto Persimmon Farm, Rice Park, Kula Country Farm (famous pumpkin patch and fresh strawberries), drive through Makawao & Paia Town 2. Westside Tour: Ride to Kapalua, Fleming Beach, pit stop at Lahaina Cannery, walk Wharf & Front Street (assortment of shops, galleries, eateries, see the famous banyan tree-16 tree trunks in one tree)
3pm – 5pm	Business Meeting: State Exec. Officers, Education Chairs, Standing Committee Chairs, Council Presidents, Council Vice Presidents, Convention Delegates, Convention Attendees & CTAHR Advisor
5:30pm	Picture Taking
6pm – 9pm	Installation Dinner & Fun Night

Sunday, October 14, 2018

Time	Activity
7am – 8am	Breakfast on your own
7:30am – 8am	Set up for Memorial Service/Mini Bazaar
8am – 8:30am	Memorial Service
8:30 – 9:30am	Mini Bazaar
9:30 – 11:30am	Workshop Demonstrations
11:30 – 1:45pm	Friendship Luncheon & Evaluation Meeting
2pm – 2:45pm	Executive Board Meeting

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CONVENTION REGISTRATION FORM

Member/Guest Name _____
 Address _____ City _____ Zip _____
 Phone _____ Email _____
 Council _____ Club _____
 Guest of (HAFCE Member Name) _____
 Emergency Contact Name _____ Emergency Contact Number _____

Please mark with an X all that apply Member Delegate Advisor
 _____ Hawaii FCE State Past President _____ 1st Timer at Convention _____ Guest
 _____ Board of Directors Member (*State Executive Officer, Education Chair, Standing Committee Chair,
 National FCE Board Member, Council President*)

Indicate your choices below by listing the cost in the AMOUNT column

A. PLEASE CHECK ALL THAT APPLIES TO YOU:	Yes	No	AMOUNT
I am registered at the Maui Beach Hotel. If "NO", surcharge \$50			
I am a Hawaii FCE Past President and will be attending Saturday's Breakfast			
This is my first HAFCE Convention and I will attend Saturday's First Timer Breakfast			
I will attend Sunday's Friendship Lunch			
I am requesting Vegetarian Meals			
I am requesting Special Meal/Specify Food Allergy: _____			

B. REGISTRATION	Cost/person	AMOUNT
<i>SPECIAL MEMBERS ONLY PACKAGE:</i> (postmarked deadline by August 1, 2018) Includes Registration Fee, Friday Awards Dinner, Saturday Dinner, Workshop Demonstrations, Sunday Luncheon, Convention Bag	\$160	
MEMBERS Registering AFTER August 1, 2018	\$180	
GUEST Registration Fee	\$180	
Ala Carte Items		
• Friday's Awards Dinner	\$65	
• Saturday's Installation Dinner	\$65	
• Sunday's Friendship Luncheon	\$35	
• Upcountry Tour or Westside Tour – select your 1 st and 2 nd choice	\$10	
• _____ Upcountry Tour (limit 25) _____ Westside Tour (limit 25)	\$10	
• Workshop Demonstrations	\$10	

C. MISCELLANEOUS	Cost/table	AMOUNT
Mini Bazaar – purchasing a 6' table	\$25	

TOTAL OF SECTIONS A, B, AND C \$ _____

Make check payable to: MAFCE 2018 Convention and include your favorite recipe
 Mail to: 2018 Hawaii FCE Convention
 c/o MAFCE
 P.O. Box 1784
 Kahului, HI 96733-1784

CONVENTION PROGRAM AD SALE

*Support your State Convention by purchasing an ad in the
2018 Hawaii FCE Convention Program Booklet!*

- *Announce your latest club or council achievement!*
- *Celebrate your outstanding members!*
- *Advertise your business!*

Ad Sizes

(place a check next to desired ad size)

- Business Card \$25 (3.5" x 2")
 ½ Page \$50 (3.5" x 4.5")
 Full Page \$75 (8" x 4.5")
 Full Page \$100
(Back cover or inside back cover)

Ad Specifications:

- **Please submit by August 15, 2018**
- All ads are in Black and White
- For questions contact Margaret Cambra
Phone: (808) 250-8733
Email: cambramc808@gmail.com

****Please PRINT in CAPS****

Contact Name _____ Company _____

Mailing Address _____

Phone _____ Fax _____ Email _____

Payment

Total \$ _____

Form of Payment: Money Order Check (Payable to: MAFCE 2018 Convention)

Please mail full form, payment, and ad to:

2018 Hawaii FCE Convention
c/o MAFCE
P.O. Box 1784
Kahului, HI 96733-1784

This contract acknowledges that an ad was placed in 2018 HAFCE Convention Booklet for the
above checked size and price.

(For MAFCE use only)

RECEIVED BY _____ SUBMITTED BY _____

THIS IS YOUR RECEIPT

Donation to 2018 Hawaii FCE Convention – Advertising

Total Paid \$ _____ Form of Payment: Check Money Order

2018 HAFCE Convention Representative Signature/date _____

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MAUI BEACH HOTEL
 170 Kaahumanu Ave., Kahului, Maui 96732
 Telephone: (808) 877 0051
 Fax: (808) 871 5797

FCE CONVENTION
 Hotel Room Block Dates: October 12-14, 2018

HOTEL RESERVATION FORM
 (One Form Per Room/Group)

Please submit this reservation form **AS SOON AS POSSIBLE**. First come first served. Space is limited to 50 rooms daily.

Team Name:		
Name(s):		
Address:		
City:	State:	Zip Code:
Phone:		Email:
Arrival Date:	Est. Time of Arrival:	Departure Date:
Number of Adults:	Number of Children:	Ages of Children:
Special Requests:		

Rooms can accommodate the number of persons shown in the parenthesis with existing beds.

MAUI BEACH HOTEL
 170 Kaahumanu Ave. • Kahului, Maui 96732 • Phone: 808-877 0051

\$122.00 / Moderate Hotel Room / 2 Doubles (1 - 2 persons, using existing bedding)

Amenity Fee of \$13.63 per room/night which includes: WIFI, in-room coffee and safe, local and toll-free calls, unlimited DVD now movies, fitness center, airport shuttle....**MANDATORY**

Rates are subject to taxes currently at 14.416%

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Guarantee/Deposit Policy: To confirm and guarantee your reservation, please advise credit card or send money order/check payable to the **Maui Beach Hotel** in US funds in the amount of a one night's payment including tax along with this completed Reservations Form **Attention** to: Reservations, 170 Kaahumanu Ave. Kahului, Maui 96732.
 This reservation form can also be faxed to **(808) 871 5797**, or emailed to Cheryl.dicenzo@aqua-aston.com

A credit card or a \$200 cash deposit will be collected at check in for a security/damage deposit.

Type of Card: MC	Card Number:	Exp. Date:
Cardholder Name:		Signature:

Cancellation Policy: A one night's charge will be assessed for any cancellations received within 30 days prior to arrival. Please call Maui Beach Hotel at 808 877 0051 should you have any questions or require additional information.

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MEMORIAL SERVICE
Sunday, October 14, 2018

Please submit the name(s) of your FCE members, who have passed away since the last Hawaii FCE Convention, that you wish to remember at this service. **Please send this form to:**

Margaret Cambra
2018 Hawaii FCE Convention
c/o MAFCE
P.O. Box 1784
Kahului, HI 96733-1784

Deadline: September 1, 2018

Please bring a 5"x7" or 8"x10" framed (free standing) photo of the deceased member(s) and submit it at the Registration/Information Desk on Friday, October 12, 2018.

Please direct questions to Margaret Cambra at cambramc808@gmail.com or (808) 250-8733

----- DETACH -----

MEMORIAL SERVICE FORM

Please submit one form per person

****Please PRINT in CAPS****

Name of Deceased Member _____

Years in FCE _____ Club _____ Council _____

Please provide a representative who will be prepared to say a few words about the deceased member (approximately 2-3 minutes). State the offices held (Club, Council, State, National) and other pertinent information.

Name of Representative _____

Phone _____ Email _____

MINI BAZAAR

Date: Sunday, October 14, 2018
Set-up Time: 7:30 am
Sale Time: 8:30 am – 9:30 am
Donation: \$25.00 per table
Deadline: August 1, 2018
Place: TBD

Questions or concerns contact Margaret Cambra (daytime) 808-250-8733
Email: cambramc808@gmail.com

----- DETACH -----

MINI BAZAAR REGISTRATION FORM

****Please PRINT in CAPS****

Name of participant: Club or Council _____

Contact person _____ Council _____

Phone _____ E-mail _____

Number of tables _____ X \$25.00 = \$ _____

A description of item(s) to be sold: _____

Indicate on your Registration Form that you will be participating in the Mini-Bazaar.

Please detach and mail this form with a check made payable to: MAFCE 2018 Convention

Mail to: 2018 Hawaii FCE Convention
c/o MAFCE
P.O. Box 1784
Kahului, HI 96733-1784

----- Convention Committee Only -----

Name on Check _____ Amount _____

Date Check Received _____

CANCELLATION FORM
 Complete one form per individual

****Please PRINT in CAPS****

Council _____ Council Convention Chair _____

Phone _____ Email _____

Person requesting cancellation _____

Address _____ City _____ Zip _____

Phone _____ Email _____

List what is being cancelled	Amount/Cost
Total Amount of Cancellation	

Signature of Council Convention Chair _____ Date _____

Signature of person cancelling _____ Date _____

Submitted Date _____

Request for REFUNDS must be submitted using this form, signed, and must be postmarked by August 15, 2018. **There will be absolutely no REFUNDS after August 15, 2018.**

Hotel reservations must be cancelled with the Maui Beach Hotel directly.

Refund check(s) will be made payable to the individual, after the closing date of the Convention. Duplicates of this form will be accepted.

Mail to: 2018 Hawaii FCE Convention
 c/o MAFCE
 P.O. Box 1784
 Kahului, HI 96733-1784

----- *Committee Use Only* -----

Treasurer signature _____

Convention Chair signature _____

Comments _____

Date form received _____ Date Paid _____ Check number _____